

Resize an Image with Specific Dimensions in Preview for macOS and Export for PDI Competition

1. Open the image in Preview

- o Double-click the image file. By default, it should open in Preview.
- o If it opens in another app, right-click the file \rightarrow **Open With** \rightarrow **Preview**.

2. Open the Resize Tool

o In the top menu bar, go to **Tools** \rightarrow **Adjust Size...**.

3. Set new dimensions

- o A dialog box will appear with options for width, height, and resolution.
- o Make sure "Scale proportionally" (or "Lock aspect ratio") is checked.
- Enter the new dimensions (1600 x 1200 in pixels).

4. Change resolution if needed

 Adjust the Resolution (pixels per inch) if you want to reduce or increase image quality/print size.

5. Apply changes

o Click **OK**. The image will resize.

6. Save the resized image

- o To overwrite the original, go to File \rightarrow Save.
- o To keep both versions, use **File** \rightarrow **Export...** and save under a new name.

Your images will now be exported as JPEG files with a maximum width of 1600 pixels and a maximum height of 1200 pixels.

You can now email your image(s) to <u>pdi_secretary@haylingislandcameraclub.co.uk</u> before midnight on the closing date shown in the programme.